

Sprint Backlog Grooming Meeting Minutes:

Project: Addressing Fairness in Large Language Models

Attendees: Erick Pelaez Puig, Elnaz Toreihi, Valeria Giraldo, Jeslyn Chacko

Start time: 8:00 PM

End time: 8:45 PM

After discussion, the velocity of the team for the following spring was estimated to be 108 hours.

The product owner chose the following user stories to be done during the following sprint. They are ordered based on their priority.

- User Story #1: As a developer, I would like to create a draft of a poster showcasing our progress throughout the semester and the work we have done.
- User Story #2: As a developer, I would like to receive feedback for my poster draft.
- User Story #3: As a developer, I would like to create videos to demonstrate my project.
- User Story #4: As a developer, I would like to continue comparing the researched metrics with one another to understand what is different and similar between them.
- User Story #5: As a developer, I would like to update the “Metrics Progress” document to keep my teammates and product owner up to date with what I have completed regarding the metrics.
- User Story #6: As a developer, I would like to update the weekly report with what has been done each week.
- User Story #7: As a developer, I would like to finish any tasks from the previous sprints that I was unable to finish.

The team members indicated their willingness to work on the following user stories.

- Erick Pelaez Puig
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- Valeria Giraldo
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- Elnaz Toreihi
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